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I N S T I T U T E O F U N I F I C A T I O N S T U D I E S

Journal of Peace and Unification: FORMAT OF MANUSCRIPT

1. MANUSCRIPT SUBMISSION INSTRUCTIONS

- Contributors are responsible for obtaining permission to reproduce any material in which they do not own copyright, to be used in both print and electronic media, and for ensuring that appropriate acknowledgement is included in their manuscript.
- Please send a cover letter with the corresponding author's name, institution, title, address, telephone/fax number, and email address; the manuscript title; and other important information.
- Manuscripts should be sent via email to *tongilej@ewha.ac.kr*. Only MS-Word, Times New Roman 12-pt, double-spaced format is acceptable.
- The journal accepts a manuscript on the understanding that its content is original and that it had not been submitted or accepted for publication elsewhere. Once accepted for publication, copyright resides with the journal. Submitted manuscripts will not be returned.

2. RESEARCH ETHIC RULES

Article I (objectives)

The fundamental objectives of the Research Ethics Rules (the Rules hereafter) shall be to prevent unjust ethical conduct by the authors of *Journal of Peace and Unification* (JPU hereafter).



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Article II (scope of unjust research conduct)

Unjust research conduct comprises:

- creating non-existing data or research results;
- plagiarism, i.e., using the ideas, research contents, and/or results of another without proper acknowledgment or appropriate citation/permission;
- any other kind of conduct unacceptable in the academic profession in general.

Article III (prohibition of unjust research conduct)

Manuscripts relating to unjust research conduct stipulated in Article 2 shall not be published in the JPU.

Article IV (Research Ethics Committee)

The Research Ethics Committee (the Committee hereafter) consisting of five professionals including at least three Editorial Board Members of the JPU has the authority of investigating the case in question. The Editor of the JPU appoints the Committee Members and the heads the Committee.

Article V (protection of the complainant)

A complainant may use any instrument of communication to complain about unjust research conduct. The Committee should protect the complainant's interest.

Article VI (period of investigation)



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The Committee should arrive at a conclusion within two months from the beginning of the investigation.

Article VII (effective period)

The Rules are effective as of Aug 11, 2011.

Article VIII (revision of the Rules)

The Rules can be revised at the discretion of the Editorial Board of the JPU.

3. MANUSCRIPT PREPARATION

All pages should be double-spaced (including references) with 1-inch margins on all sides and must not exceed 8,000 words including references, tables, and appendices. Your manuscript should be separated by (1) title and abstract, (2) text with endnotes, (3) references, (4) tables, (5) figures or illustrations, and (6) appendices.

- 1) The **title** and the **abstract** should be on one page. The abstract should not exceed 120 words. This page should not contain any indication of the identification of the author(s). Below the abstract, include a list of five or more keywords that represent your article.

- 2) The **text** of the article.

(A) Hierarchy of headings and subheadings are typed in bold. Headings are typed in full upper case letters. Subheadings are italicized and typed in lower case letters with the first letter in upper case. Headings should be numbered by Roman numerals I II III ...; subheadings by 1, 2, 3, ...; (1), (2), (3), ...; then A, B, C,



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(B) Tables and figures should be arranged in the text properly and the source should indicate below the table or figure.

(C) For references in the text, please follow the examples below:

- If the author's name is in the text, follow with the year and page number (if directly cited) in parentheses: Smith (1989) or Smith (1989, 164). If the author's name is not in the text, enclose the last name and year in parentheses, and, if necessary, page number: (Goulder 1963, 120-122).
- Give both last names for joint authors: (Smith and Goulder 1988).
- Separate a series of references with a semicolon: (Gibson and Bingham 1985; Gross and Kinder 1996; Marcus et al. 1995).
- If a source is cited more than once in a paragraph, give the year and page number for the first citation, but only the page numbers for subsequent citations: ... Julia Annas (1976, 181), then ... (185).
- For institutional authorship, supply minimum identification from the complete citation: (U.S. Bureau of the Census 1963, 117).
- For unpublished materials, use "forthcoming" to indicate materials scheduled for publication. For dissertations and unpublished papers, cite the date. If no date, place "n.d." in place of the date: ... Smith (forthcoming) and Jones (n.d.).
- Put a period at the end of the sentence. If the parentheses are end of the sentence put the period after the parentheses: . (Kim 2007) → (Kim 2007).

3) **Endnotes** should be located below the context by necessary, and be kept to a minimum, three sentence, at most. The format of endnotes should be same as the format of reference in text.



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- 4) All **References** in the manuscript should follow the format of the examples below. Where there are two or more works by one author in the same year, distinguish them as 1988a, 1988b, etc. For multiple authorships, only the last name of the first author is inverted: Granato, Jim, Ronald Inglehart, and David Leblang ...

• Book

Krugman, Paul Robin and Maurice Obstfeld. 2008. *International Economics: Theory and Policy* 8th Ed. Addison Wesley: Pearson Education.

• Journal Article

Lee, Jong-Seok. 2008. "Hanbando Pyeongwhacheju Guchung Nonui, JaengJeom-gwa Daeon Mosaeg [Debate on Establishing the Peace Regime on the Korean Peninsula: Issues and the Search for Alternatives]." *Sejong Jeong chaehyeongu [Sejong Policy Reserch]*. vol. 4, no. 1.

Suh, Bo-Hyuk. 2004. "When Human Rights Meet Peace on the Korean Peninsula." *Korea and World Affairs*. Vol. 28, No. 3.

• Collections

Yoon, Dae-Kyu. 2009. "Economic Reform and Institutional Transformation: A Legal Perspective." Phillip H. Park, ed. *The Dynamics of Change in North Korea: An Institutional Perspective*. Seoul: The Institute for Far Eastern Studies, Kyungnam University.

• Dissertations

Shepard, Kevin. 2009. "North Korea's Foreign Policy and Bounded Rationality: Post-Cold War Policy Regarding the United States." Ph.D. Dissertation. Seoul: The Graduate School of North Korean Studies, Kyungnam University.



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I N S T I T U T E O F U N I F I C A T I O N S T U D I E S

- **Newspaper**

Song, Sang-Ho. 9 April 2013. "Seoul Sees Little Chance of New N.K. Nuke Test." *Korea Herald*.

- **Electronic Sources**

Bulychev, Georgy. 14 Feb. 2005. "One Way Out of the Korean Mess." *Japan Focus*. History News Network. <http://hnn.us/roundup/entries/1025>. Htl (search : 14 February 2011).

- **Korean Written Sources (Journal)**

Park, Sun-Song. 2010. "Hanbando Tongil-gwa Hanguk-eui Simin Sahoi [Korean Unification and ROK's Civil Society]." *Bukhan Yeongu Hakhoibo [Journal of North Korean Studies]*. Vol. 14, no. 2.

- **Korean Written Sources (Book)**

Jang, Woo-Jin. 2002. *Chosun Minjok-eui Ryeoksajeok Puri [Historical Roots of the Chosun People]*. Pyongyang: Social Sciences Publishing House.

5) **Appendices** should be separately indicated, and include the title and source.